



# SOLID WASTE FACILITY SELF-INSPECTION CHECKLIST

WASTE MANAGEMENT  
& RADIATION CONTROL

Facility Name			
Location		County	
Inspection Date			
Inspection Goal			
Authorized Facility Representative			
Participants			

(X - indicates items reviewed – NA Not Applicable)

## 1. PRE-INSPECTION REVIEW

	1.1 Permit Reviewed
	1.2 Annual Report Reviewed
	1.3 Previous Inspection Reviewed
	1.4 Facility Contacts were Confirmed

## 2. FACILITY / OPERATIONAL CONTROLS (1-Good, 5-Poor)

	2.1 Litter picked up and not blowing
	2.2 Roads are clear and free from debris
	2.3 Gate House Operations to inspect incoming waste and record weights
	2.4 Vectors are controlled and eliminated
	2.5 Communication is available between gate house operators and landfill personnel
	2.6 Recycling Area
	2.7 Fugitive Dust is Controlled
	2.8 Waste Inspection Area is Available and Used
	2.9 Scavenging Controls are current
	2.10 Open Burning is prevented
	2.11 Fences, Gates, Locks, Access Controls are in working order
	2.12 Working Face is minimized and controlled

	2.13 Leachate Collection Systems are in place and monitored

## 3. REQUIRED SIGNAGE AND PROPERLY POSTED

	3.1 Operating Days / Hrs.
	3.2 Directions & Procedure
	3.3 Emergency Numbers are current
	3.4 List of Unacceptable Materials are posted and enforced

## 4. OPERATOR / REPRESENTATIVE / EMPLOYEES

	4.1 Operators are On-site while open
	4.2 Training records reviewed for concurrence

## 5. MONITORING

	5.1 Methane Gas is monitored at Facility Boundaries and Recorded
	5.2 Random Waste Inspections are Performed and Recorded
	5.3 Leachate is Collected and Managed
	5.4 Ground Water is Monitored According to Schedule
	5.5 Other

# FACILITY INSPECTION REPORT

Date:

Facility Name:

## 6. DRAINAGE / EROSION

	6.1 Water Run-on is Prevented
	6.2 Water Run-off is Prevented

## 7. PROPER STORAGE / ISOLATION / DISPOSAL

	7.1 Special Waste permitted and listed in R315-301-2(71) are identified and managed
	7.2 Batteries are stored in a area to prevent damage and leakage to the ground
	7.3 Hazardous Waste is identified and rejected
	7.4 Infectious Waste is Identified and Managed
	7.5 WasteTires are segregated and managed in accordance with R315-320-3
	7.6 Dead Animals if accepted are disposed of in a dead animal pit or buried in the toe of the working face and buried immediately in accordance with R315-315-6
	7.7 Asbestos Waste is managed in accordance with R315-315-2
	7.8 Bulky Waste is managed in accordance with R315-315-4
	7.9 Petroleum-Contaminated Soil are managed in accordance withR315-315-8
	7.10 Ash is managed in accordance with R315-315-3
	7.11 Sludges as defined by R315-301-2(68) are managed in accordance with R315-315-5 and meet the Paint Filter Test

## 8. LANDFILLCOVER (as Permitted)

	8.1Six inches of Daily – Soil Cover is Applied
	8.2Approved Daily – Alternative Cover is Applied According the the Approved Schedule and covered with six inches of soil weekly
	8.3 12 inches of Intermediate soil cover is placed in areas that will not be used for 30 days or more or an approved alternative intermediate cover

## 9. INSPECTION RECORDS

	9.1 Random Inspections are Performed in Accordance with the Plan of Operation
	9.2 Gas Monitoring Systems are inspected and maintained as appropriate
	9.3 Surface Drainage Controls are inspected and maintained

	9.4 Daily Operating Records as required by the Plan of Operation are recorded and maintained
	9.5 Weight or Volumes of wasted are recorded and maintained in the Daily Operating Record
	9.6 Intermediate Cover is inspected and recorded in the Daily Operating Record
	9.7 Final Cover is inspected and recorded in the Daily Operating Record
	9.8 Self Inspections (Quarterly) are performed and recorded in the Daily Operating Record
	9.9 Deviations from Plan of Operation are recorded in the Daily Operating Record are recorded
	9.10 Permit, Permit Application and Rules are Available

## 10. MONITORING / SAMPLING / ANALYSIS RECORDS

	10.1 Explosive Gas Monitoring is performed and recorded in the Daily Operating Record
	10.2 Leachate Sampling & Treatment is performed and recorded in the Daily Operating Record
	10.3 Ground Water Sampling is performed (if required) and the Results placed in the Daily Operating Record

## 11. SPECIAL WASTE RECORDS

	11.1 Lab Analysis Results are maintained in the designated office for inspections
	11.2 Manifests are maintained in the designated office for inspections
	11.3 Treatment Certifications are maintained in the designated office for inspections
	11.4 Paint Filter Test Results are maintained in the designated office for inspections
	11.5 Onsite Treatment Documentation is maintained in the office for inspections

## 13. WASTE TIRE MANAGEMENT

	13.1 Acceptance procedures follow R315-320
	13.2 Waste Tire Pile Segregated
	13.3 Estimated Quantity of Waste Tires
	13.4 Other
	13.5

## FACILITY INSPECTION REPORT

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Date: \_\_\_\_\_ Facility Name: \_\_\_\_\_

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### GENERAL COMMENTS

Signature of Authorized Facility Representative : \_\_\_\_\_

Authorized Facility Representative (type or print): \_\_\_\_\_ Date: \_\_\_\_\_

**SOLID WASTE FACILITY INSPECTION REPORT**

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Date:	Facility Name:
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**PHOTOS**

